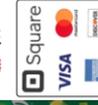


# Credit Card Processing Table

(if they need to "TAP" pay they must do that with you)- The Bar does not have "TAP" pay

## Drinks, Raffles, Spirit Pull tickets

- I created shortcuts on the IPad (inside the drinks, are variations for each item)
  - Mini soda Tea Beer Finley Wine Theme Drinks Spirit pull T-shirts Cups Raffles
- On the square stand there are shortcuts created for everything you will process
  - Bar: (you must hit processing charge at the end of the order)
    - Wine & Beer \$5ea + fee
    - Theme Drinks: \$5ea+fee or \$10+fee with alcohol
    - Spirit Pull \$20 + Fee
    - Mini soda \$1+Fee
    - Unsweetened Tea \$2+fee
  - Raffles tickets: 3-\$5, 9-\$10, or 20-\$20
  - 50/50 raffle- NO CREDIT CARD FOR THIS ONLY CASH
  - Souvenirs:
    - T-shirts \$25+fee
    - Horror/Murder Glass cups \$15
  - Spirit Pull: \$20+fee
- Once Pmt is processed, make sure to give customer correct "I paid by Credit card" cards to use at the different stations

<p>I PAID \$5 BY CREDIT CARD -NO ALCOHOL-</p>  <p>EVENT THEME DRINK</p> <p>\$5 + fee</p>   	<p>I PAID \$5 BY CREDIT CARD</p>  <p>-PAID FOR SHOT-</p> <p>\$5 + fee</p>   	<p>I PAID \$5 BY CREDIT CARD</p>  <p>\$5 + fee</p>   	<p>I Paid \$2+fee by Credit Card</p>  <p>PURE LEAF</p>   
<p>I PAID \$1 BY CREDIT CARD Mini A&amp;W Soda 7.5oz</p>  <p>\$1 + fee</p>   	<p>I PAID \$1 BY CREDIT CARD Mini 7-UP Soda 7.5oz</p>  <p>\$1 + fee</p>   	<p>I PAID \$1 BY CREDIT CARD Mini Sunkist: Orange Soda 7.5oz</p>  <p>\$1 + fee</p>   	<p>I Paid \$5+fee for Heineken by Credit Card</p>    
<p>I Paid \$5+fee for Modelo (Can) by Credit Card</p>    	<p>I Paid \$5+fee for Dos Equis XX by Credit Card</p>    	<p>I PAID \$20 BY CREDIT CARD</p>  <p>\$20 + fee</p>   	<p>I Paid \$15 by Credit Card "Get a Clue AZ" One Horror/Murder Glass cup, bamboo lid with straw Designs vary</p> 



## **No Silent Auctions this year!**

### **END OF NIGHT BREAKDOWN**

- 8:45: Under your table is a tub to put all your items into
- 9PM: If your table cloth is not dirty please fold and place in tub (if dirty pile on floor for collection)
  - Pack up the credit card machine (into HP suitcase box)
  - Get ladder and lift the back drop off the suction cups
  - Remove suction cups and clips off of the backdrop place in a pile to be collected
  - Please fold up backdrop and place in bag with the matching picture inside